



बैंकर ग्रामीण विकास संस्थान (बर्ड)

**Bankers Institute of Rural Development (BIRD)**

**Sector-H, LDA Colony, Kanpur Road,**

**Lucknow – 226012**

Bankers Institute of Rural Development (BIRD), Lucknow is an autonomous institution (Registered under Societies Act, 1860) promoted by National Bank for Agriculture and Rural Development (NABARD) for undertaking training, research and consultancy in the area of agriculture and rural development banking. Presently, BIRD, Lucknow is conducting more than 200 training Programmes in a year. The Institute also houses four Centres, viz., CPEC, CRFIM, ACE and CCC.

Application are invited from eligible and interested candidates to fill up following posts on contractual basis:

1	Name of Post	Programme Officer- IT
	No. of Post	1
	Salary (Consolidated)	Rs.50,000/-
	Essential Qualification	Degree in Computers/ IT (B.Tech./ MCA)
	Work Experience	Must be having more than 05 years of experience in IT (software / hardware) related work.
	Age	Not more than 62 years

2	Name of Post	Programme Officer- Accounts
	No. of Post	1
	Salary (Consolidated)	Rs.50,000/-
	Essential Qualification	B.Com. CA (intermediate) candidate will get preference
	Work Experience	Must be having more than 05 years of experience in accountancy work, proficient in tally ERP 9.0.
	Age	Not more than 62 years

3	Name of Post	Programme Officer - Administration
	No. of Post	2
	Salary (Consolidated)	Rs.50,000/-
	Essential Qualification	Graduate. MBA or any other additional qualification will be given preference.
	Work Experience	Must be having more than 05 years administration related experience in Training Institute or similar institutions.
	Age	Not more than 62 years

4	Name of Post	Programme Officer – Procurement & Maintenance
	No. of Post	1
	Salary (Consolidated)	Rs.50,000/-
	Essential Qualification	Diploma / Degree in Civil Engineering
	Work Experience	Must be having more than 03 years of experience for degree holder & 05 years of experience for diploma holder. Preference will be given to experience in purchase, procurement & maintenance work.
	Age	Not more than 62 years

5	Name of Post	Programme Officer - Academics
	No. of Post	1
	Salary (Consolidated)	Rs.50,000/-
	Essential Qualification	Graduate. MBA or any other additional qualification will be given preference.
	Work Experience	Must be having more than 05 years administration related experience in Training Institute or similar institutions.
	Age	Not more than 62 years

**General Condition:**

1. **Number of Posts: 06** - which may be increased or decreased as per the availability of suitable candidates or requirement of institute. Institute reserves right to fill less vacancies & cancel the process.
2. **Place of Work** : Bankers Institute of Rural Development (BIRD), Sector-H, LDA Colony, Kanpur Road, Lucknow-226012 (Uttar Pradesh).
3. **Period of contract** : The period of engagement shall be purely on contract basis for a period of 03 years, extendable further subject to satisfactory performance and terminable with one month's notice on either side.
4. **Age:** The upper age limit is 62 years as on 30 June 2020
5. **Experience:** Number of years of work experience to be calculated as on 30 June 2020
6. All Degree/ Diploma courses must be UGC/ AICTE recognized.
7. Candidates, who are having additional educational / professional qualification relevant to institute will be preferred
8. **Selection Process:** The selection will be on the basis of educational qualifications, relevant experience and written test followed by Interview process. The short-listed candidates on the basis of their educational qualification, experience and age will be called for written test and interview.

The written test will cover broadly - proficiency in English/ Hindi, computer skills (MS Office), typing skill in English & Hindi etc. & subject knowledge for IT/Civil Engineer.

9. No other facilities/perks will be given during the contractual engagement. Further, no residential accommodation will be provided by BIRD and the contract appointee shall not be eligible for any superannuation / terminal benefits, for and during the period of contract. The amount of compensation being cost to BIRD, will be inclusive of any statutory payments that BIRD may be required to pay on behalf of the contract appointee. The contract employee will be liable for tax liabilities as per the Income Tax Act and Rules in force from time to time and the tax liabilities will be deducted at source wherever applicable.
  10. **Since the engagement will be purely on contractual basis, the candidate will not, at a later date, claim employment with BIRD / NABARD or related organizations.**
  11. **Application Fee:** Non-refundable application fee payable (including transaction cost) would be Rs.500/- (Rupees Five hundred only). Payment of fee may be made through online payment in favour of Bankers Institute of Rural Development, SB A/C No. - **5411848265**, at Kotak Mahindra Bank Ltd., Ashiyana, Lucknow (Uttar Pradesh), IFSC Code- **KKBK0005199**. UTR No. & date should be indicated in the application form.
  12. **Application:** Eligible candidates may email their self-attested duly filled in scanned applications in the prescribed format (enclosed) along with all testimonials etc. at **bird@nabard.org**.
- “**Application for the post of Programme Officer**” should be mentioned in the subject of email.
- Incomplete application in any respect are liable to be rejected and no refund of application fee will be considered.
- The last date for receipt of application at BIRD is 03 July 2020. Application received after this date will not be entertained.**
13. Corrigendum/addendum, if any, in this regard will be available at our website i.e. *www.birdlucknow.in* only.

**Director**